

CITY OF THOMPSON
SPECIAL COUNCIL MEETING
April 13, 2015

The special meeting of the City Council, City of Thompson, and County of Grand Forks, ND was held April 13, 2015 at 12:00 p.m. Mayor Hippen and Council Members Berthold, Sporbert and Wilson were present. Council member Sporbert was present via Skype. City Administrator, City Auditor and Plant Services Technician were present.

Next regular city council meeting will be held on May 4, 2015 at 7:00 p.m.

“Any Individual requiring special accommodations (i.e., alternative formatting of literature, an interpreter, or help in accessing the facility) should advise the City by contacting the City Auditor, Thompson City Office, Post Office Box 266, Thompson, ND Phone: (701) 599-2973. Requests should be made seven (7) days prior to meeting.”

Business: Police Officer position discussion.

Council member Berthold made a motion to move forward in the direction of seeking a qualified applicant for a police officer. Council member Parton seconded the motion. Motion passed.

Mayor Hippen discussed the POST qualifications laid out by the century code.

Council member Sporbert made a motion to adopt the Minimum Requirements of the UND Police Officer application stated as follows:

- equivalent of 2 year college in criminal justice or related field
- has met licensing requirements or is eligible (out-of-state certification) to become a certified ND peace officer
- polygraph exam
- psychological evaluation
- physical agility test
- physical exam
- meet vision requirements
- valid driver's license
- analytical and decision making skills
- strong interpersonal skills
- speaking appropriately and clearly
- ability to exercise authority
- report writing and computer skills
- subject to FBI background check

Council member Sporbert made a motion to adopt the Minimum Requirements of

the UND Police Officer list. Council member Berthold seconded the motion. Motion passed.

Council member Sporbert made a motion to adopt the physical requirements of the city and/or county and to adopt a requirement of Firearms Training quarterly. Council member Berthold seconded the motion. Motion passed.

Council member Wilson made a motion to adopt the current job description duties and responsibilities with edits. Council member Berthold seconded the motion. Motion passed.

The position title we are looking for to fill is "Police Officer" instead of "Police Chief", as "Chief" indicates there would be another position under him/her.

The police cell phone needs to be monitored at all times. To be available or make arrangements to respond to residents. Police schedule needs to be adjusted accordingly.

All holidays will be the same for all employees.

The council prefers a minimum of 2 years experience working as a Police Officer in a small community.

Wages commensurate with experience.

The administrator is to proceed with advertising the police officer position. Post date 04/16/2015 - Closing date 05/19/2015.

Mayor Hippen and City Council will go over all applications received to proceed with interviews.

At the next regular council meeting the Mayor will summarize the number of applications received.

The police vehicle needs a new tire and the driver's seat needs to be reupholstered.

Council member Berthold made a motion to adjourn. Motion was seconded by Council member Wilson. Motion carried.

Auditor - Barb Robinson

Mayor - Karyn Hippen

