

1 GENERAL PROVISIONS

1.1 DECLARATIONS

- 1) A Floodplain Development Permit is required for any activity within the Floodplain or Floodway as designated on the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRMs). No construction or development may begin until this application has been reviewed and approved by the Floodplain Administrator.
- 2) The Floodplain Development Permit may be revoked if:
 - a) Any false statements are made herein;
 - b) The effective Flood Insurance Rate Map is revised;
 - c) The work is not performed in accordance with the City of Thompson Floodplain Damage Prevention Ordinance or other local, state and federal regulatory requirements.
 - d) The work performed is different than what is described and submitted in this application.
- 3) If the Floodplain Development Permit is revoked, all work must cease until permit is reissued. If the permit cannot be reissued, applicant acknowledges that they will be responsible for performing all required corrective action, which may require removal of any development that may have occurred.
- 4) The development shall not be used or occupied until the project has received final inspection, a final elevation and approval by the Floodplain Administrator.
- 5) The permit will expire if no work has commenced within 3 months of issuance and by the expiration noted on the permit.
- 6) Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements and acknowledges that it is their responsibility to ensure that all necessary permits are obtained. This includes but is not limited to documentation showing compliance with the endangered species act.
- 7) Applicant hereby gives consent to the Floodplain Administrator and its representatives (including state and federal agencies) to make reasonable inspections to verify compliance.
- 8) Applicant acknowledges that the project will be designed to minimize any potential drainage onto surrounding properties and will be responsible for any drainage issues that may arise due to the development.

1.2 APPLICANT CERTIFICATION

I certify that all statements herein and attachments to this application are, to the best of my knowledge, true and accurate. Furthermore, I have read and understand the City of Thompson Floodplain Damage Prevention Ordinance, will adhere to the ordinance and will or have already obtained all necessary state, federal and local permits for the proposed development.

Applicant's Name: _____

Applicant's Signature: _____

Date: _____

2 CONTACT INFORMATION

2.1 APPLICANT

Name:
Company (If Applicable):
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

**2.2 PROPERTY OWNER
(IF DIFFERENT FROM APPLICANT)**

Name:
Company (If Applicable):
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

**2.3 DEVELOPER
(IF DIFFERENT FROM APPLICANT)**

Name:
Company:
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

2.4 CONTRACTOR

Name:
Company:
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

CONTACT INFORMATION (CONT.)

**2.5 ENGINEER
(IF NECESSARY & APPLICABLE)**

Name:
Company:
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

**2.6 ADDITIONAL CONTACT
(IF NECESSARY & APPLICABLE)**

Name:
Company:
Mailing Address:
City:
State:
Zip Code:
Email:
Preferred Telephone Number:

Emergency Telephone Number:

3 PROJECT OVERVIEW

3.1 LOCATION

Project Address:

City:

State:

Zip Code:

Legal Description:

Latitude, Longitude:

3.2 DESCRIPTION OF PROJECT

3.3 PROJECT COST DATA

Estimated Cost of Project (\$USD):

Project Value in Accordance with Building Permit (\$USD):

If work is on, within or connected to an existing structure:

Valuation of Existing Structure (\$USD):

Source of Valuation:

Attach a Copy of the Valuation Data

When the Existing Structure was Built:

Note:

If the value of an addition, remodel or alteration to a structure equals or exceeds 50% of the value of the structure before the alteration, the entire structure must be treated as a substantially improved structure and is required to comply with the relevant Floodplain Damage Prevention Ordinance. A relocated structure, including mobile homes, manufactured homes or cabins, must be treated as a new construction.

3.4 PROJECT COMPONENTS (CHECK ALL THAT APPLY)

General Category:

- New Construction
- Substantial Improvement (≥ 50%)
- Rehabilitation (< 50%)
- Maintenance
- Emergency Repair
- Removal
- Permanent
- Temporary
- Other:

Structure Type:

- Residential Building
 - Single Family
 - Multi-Family (#) _____
- Manufactured Home
- Non-Residential
- Other:

Watercourse Alterations /

Channel Improvements:

- Bank Stabilization
- Grade Control
- Drop Structure
- Outfall
- Other:

Other Construction Components:

- Bridge / Culvert (Circle One)
- Demolition
- Drilling
- Excavation
- Fill
- Fence
- Grading / Parking Lot
- Road / Street
- Mining
- Subdivision
- Utilities
 - Above-Ground
 - Underground
- Other:

**4 FLOOD HAZARD DATA
(TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR)**

4.1 FIRM DATA

Watercourse Name:

Effective FIRM:

Panel Number:

Date:

Vertical Datum: NGVD29 / NAVD 88

Flood Zone (Circle One): A / AE / X(shaded) / X(Unshaded) / Other (Specify): _____

Is the Project Located in a Special Flood Hazard Area? No Yes

Base Flood Elevation:

Method Used to Determine Base Flood Elevation:

Is the Project Located in the Floodway? No Yes

Elevation to Which the Lowest Floor Must be Elevated:

Elevation to Which the Structure Must be Floodproofed:

4.2 PROJECT DATA

Vertical Datum (Must Match or Be Correlated to the Effective FIRM): NGVD29 / NAVD 88

Elevation of Lowest Existing Ground Elevation:

Elevation of Lowest Floor of New or Substantially Improved Structures, Including Basement or Crawl Space*:

Elevation of Lowest Habitable Floor*:

Elevation to Which Structure has been Floodproofed*:

Elevation of Garage Slab (if Applicable):

Elevation of Lowest HVAC Equipment (if Applicable):

* Source of Elevation and / or Floodproofing Information:

4.3 MAP REVISIONS

Does the Project Require that a CLOMR be Processed: No Yes

Is a LOMR Required: No Yes

**5 FLOODPLAIN DEVELOPMENT PERMIT CHECKLIST
(TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR)**

5.1 REQUIRED DOCUMENTS (CHECK ALL THAT ARE ATTACHED TO THIS APPLICATION)

A. Required with All Applications

- Map Depicting Project Location
- Plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill storage materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:
 - Elevation in the same datum (either NAVD88 or NGVD29) as the FIRM of the lowest floor of all structures;
 - Elevation in the same datum (either NAVD88 or NGVD29) as the FIRM to which any structure has been floodproofed;
 - Certification by a registered professional engineer or architect that the floodproofing methods for any non-residential structure meet the floodproofing criteria in Section 19.502(2) Nonresidential Construction; and
 - Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- Documentation of Conformance with City of Thompson Flood Damage Prevention Ordinance
- Copies of all Federal, Local and State Permits that May Be Required

B. Required with All Applications Involving Floodproofing

- Floodproofing Certification:
Certification and Supporting Documentation Used to Provide the Certification

C. Required with All Applications for Development in the Floodway

- No-Rise Certification:
Certification and Supporting Documentation Used to Provide the Certification

D. Required for Any Alteration of Watercourse

- Copy of Notification to Water Resource District
- Copy of Notification to ND Department of Water Resources
- Copy of Evidence of Notifications Submitted to FEMA

E. Other Documents as Deemed Necessary by the Floodplain Administrator

- Structure Valuation Documentation
- Grading Plans
- Elevation Certificate
 - Construction Plan Drawing
 - Building under Construction
 - Finished Construction
- Conditional Letter of Map Revision (CLOMR)
- Detailed Hydraulic and Hydrologic Model:
Required for Development in Zone A
- Non-Conversion Agreement:
Required for All Structures that are Constructed with an Enclosure
- Wetland Permit from the US Army Corps of Engineers:
Required for All Development within Jurisdictional Wetlands
- Documentation Showing Compliance with the Endangered Species Act
- Manufactured Home Anchoring Certification:
Certification and Supporting Documentation Used to Provide the Certification
- Notification of Water Resource District Prior to Removal or Placement within 200 Feet of the
Bank of a Body of Water during Normal Flow or Stage
- Other (List Here):

**6 PERMIT ACTION / DETERMINATION
(TO BE COMPLETED BY FLOODPLAIN ADMINISTRATOR)**

Date Initial Application was Received:

Date All Required Information was Received:

- Permit Approved:** The information submitted for the proposed project was reviewed and is in compliance with floodplain management standards.
- Permit Approved with Conditions:** The information submitted for the proposed project was reviewed. In order for the proposed project to be approved, certain restrictions or conditions must be met. *These restrictions or conditions are attached.*
- Permit Denied:** The proposed project does not meet approved floodplain management standards (explanation on file).
- Variance Granted:** A variance was granted from the base (1%) flood elevations established by FEMA consistent with variance requirements of Title 44 of the Code of Federal Regulations part 60.6 (Variance action documentation is on file).

Name of Floodplain Administrator (Print or Type):

Signature of Floodplain Administrator:

Date Signed:

Date Permit Issued:

Date Permit Expires:

NOTE:

**PERMIT BECOMES VOID IF THERE ARE CHANGES TO THE EFFECTIVE FLOOD INSURANCE RATE MAPS,
REGARDLESS OF INITIAL APPROVAL OR CONDITIONAL APPROVAL.**